



18909 SOUTH MILES RD
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WWW.WORDCITY.ORG

POSITION TITLE

PHOTOGRAPHER

JOB SUMMARY

The Word Church is seeking a Photographer. This person is responsible for visually illustrating campus life by meeting the still and video photographic needs of the Ministry and assisting in the production of multi-image, multi-media, and video presentations for promotional and informational use by the Church. Flexibility, adaptability and the ability to learn quickly in a fast paced environment, while delivering quality work by tight deadlines, are key attributes of this individual.

EDUCATION AND EXPERIENCE

The Photographer position requires superior attention to detail with the ability to work under pressure and strict deadlines with an exceptional ability to juggle multiple priorities with a proactive approach. Experience with multi-image and multi-media work is preferred. Work experience in filming and editing video/photographs for electronic media production is preferred. Experience working in a team-oriented environment is preferred.

SALARY / WAGES

Contract work is preferred.

SKILLS

Self Motivated, Effective verbal and written communication skills are required. The skill level demonstrated must be that of an experienced photographer, which will be determined by a review of a digital portfolio demonstrating abilities in composition, creativity, proper digital techniques and multi-media post-production. The portfolio should include a wide range of images, such as sports photography, portraits, environmental, group, architecture and consist of not more than twenty images. The ability to develop knowledge of, respect for, and skills to engage with those of other cultures or backgrounds is required. Self Management skills are a must.

PRIMARY DUTIES & RESPONSIBILITIES

The scope of the work frequently requires attendance at evening and/or weekend activities.

Uses originality, talent, and imagination to produce the desired photographic results of clients by consulting with individuals making photographic requests, determining needs and desired results, posing subjects and arranging objects in the most favorable setting to attain goals as determined by the projects' needs, taking into account lighting, background and other influencing conditions and adjusting cameras, attachments and lights as appropriate.

2. Creates photographs of a variety of events, including services faculty and staff, campus and landscapes scenes, campus activities, art objects, buildings, individuals, groups and other items deemed necessary to the Ministry by properly using general and special purpose equipment.
3. Provides photojournalism services and edits, tag, renames, and archives digital images to they can be easily found and used within Ministry marketing efforts.
4. Based on assignment instructions, uses video camera equipment to produce material for production and makes artistic decisions regarding elements such as appropriate lighting, shooting angle, framing and placement, type of audio required, locations used and use of movement and/or interviews.
5. Performs limited editing and assembles basic videos, ensures consistency and relevancy to production, monitors the technical quality of the end product and assists a producer/director regarding production plans and the physical realities of the production setting.
6. Ensures the operational condition of departmental equipment by testing, performing repairs and performing setups and preventive maintenance as appropriate and oversees the security, operation and maintenance of equipment utilized in shooting and editing.
7. Assists the Director of Visual Media in developing an effective staff of volunteers by training servants in departmental procedures.
8. Contributes to a work environment that encourages knowledge of, respect for, and development of skills to engage with those of other cultures or backgrounds.

9. Remains competent and current through self-directed professional reading, developing professional contacts with colleagues, attending professional development courses, and attending training and/or courses as required by the Director of Visual Media.

GENERAL QUALIFICATIONS

- Bachelor's degree (BA/BS) or equivalent experience in Web/Graphic/Media/Digital Design
- At least 3-5 years of experience in website design
- Experience with Photoshop, Dreamweaver and Microsoft Office
- Demonstrates creative, technical and analytical skills
- Must be able to handle stress, including short deadlines
- Must possess excellent written and oral communication skills
- Must have excellent understanding of web usability and design interaction principles
- Must provide a manual or online portfolio or links to examples of work
- Dynamic prototyping to produce Functional Content Model
- Must be flexible and have a willingness to work weekends, overtime, and occasionally after normal work hours
- Ability to prioritize and manage diverse and multiple projects with a degree of accuracy
- Foster a positive and team-oriented work environment; display strong team work abilities